



Please read, sign and return this checklist to ensure that the property is returned to SLH in a good state of repair and avoid any recharges.

## You must repair:



- Any damage caused by neglect, misuse, children, pets or alterations you have made
- Holes to walls where fixtures and fittings have been removed
- Reglaze broken windows
- Replace missing doors
- Replace missing plugs and chains to sinks and basins and broken or missing toilet seats
- Redecorate where: wallpaper is peeling off and painted walls are bright or dark colours
- Remove: Graffiti, Blu-tac, Sellotape, Stickers
- Clean nicotine stained walls/woodwork

## You must remove:



- All furniture and possessions
- Rubbish and unwanted items
- White goods
- Contents of lofts and outbuildings
- Laminate flooring in flats
- Garden furniture eg trampolines, barbecues, ornaments
- Ponds
- Garden rubbish
- Sheds/greenhouses if in poor condition to be removed

## You must deep clean:



### All rooms:

- Vacuum and sweep floors
- Door handles
- Skirting boards/door frames
- Window frames, handles and glazing
- Remove cobwebs and dust thoroughly
- Wash down walls and radiators

### Kitchen:

- Inside and outside of kitchen cupboards
- Work tops
- Sink
- Kitchen
- Tiles including grouting and sealant

### Bathroom:

- Bath and sealant around bath
- Wash hand basin and sealant
- Toilet
- Bathroom tiles including grouting and sealant

## To-Do



- Ensure garden is tidy; clear and cut back grass, hedges, bushes
- Make good any damage to garden
- Take a final meter reading of your gas, electric and water meters and give the readings to your supplier
- Ensure that the credit meter is NOT in debt
- Check that the rent is up to date and that outstanding balances are clear before you depart the property
- Redirect any post by getting in touch with your local post office.
- Notify Council Tax, Housing Benefit and/or Universal Credit.
- Only green waste to be placed in green bin

## What you can leave:

- Fixtures and fittings provided by SLH
- Carpets and floor coverings in good condition
- Curtains, blinds and fittings in good condition

## When to seek advice:

- You have made improvements
- You have built in furniture/appliances
- When you are not sure what to do

Name:

Address:

Sign:

Date:

**Disclaimer: I am accepting that the property is been returned and meets the above standard. If this standard is not met I agree and understand that the costs of carrying out the necessary work will be recharged to me.**