

**Peter Thomas BA FCIH
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Our Ref:

Contact:

Ext:

Your Ref:

Date: 27 October 2008

Dear

Re: Notice of Variation of the terms of your tenancy

We wrote to you on 21 July 2008 to advise you of South Lakeland District Council's intent to change the terms of your tenancy agreement. We advised you that these changes would replace your existing tenancy and enclosed a copy of the draft tenancy agreement with the preliminary notice of variation.

South Lakeland District Council has considered the comments made by tenants during the consultation period and the revised tenancy agreement and conditions have been finalised.

A formal Notice of Variation is attached, detailing the changes that have been made.

A copy of the new tenancy agreement and conditions is also enclosed. This will take effect from 1 December 2008. You should read both documents carefully and keep them somewhere safe.

Please read this letter and keep with the enclosures in a safe place. If you have any queries, please contact Bev Townley on 01539 717717 or visit the website at www.southlakeshousing.co.uk

You do not need to take any action or sign any new documents.

Yours sincerely



Peter Thomas
Chief Executive

Enclosures: Notice of Variation, New Tenancy Agreement and Conditions