

Reward Yourself When You Move

*When you leave your property you
could receive £75*



An independent and accountable tenant-focused organisation
working within the community for the community.

Reward Checklist

Moving out?

You could be awarded a payment of £75 if you leave your home in good condition, subject to standards being met which are shown on the checklist.



You will have been contacted by your housing Officer to arrange a pre-vacation inspection. It is important that arrangements are made for this inspection, and the standards the Council expects will be clearly explained to you.

If the standards are met at the end of your tenancy a payment by cheque will be sent to you at your new home.

The following are examples of reasons why you may not be eligible for a payment:

- ▶ If your tenancy is subject to a possession under a Court Order.
- ▶ Where Notice has been served on you of the Council's intention to start proceedings or Possession Proceedings have been commenced.
- ▶ If the rent due, court costs, rechargeable repairs, or other costs have not been paid or an obligation of the tenancy has been broken or not performed.
- ▶ If the tenancy is being assigned or is a service tenancy.
- ▶ If vacant possession is not given.

When you return your keys to SLH the property will be inspected. The Inspector will decide whether you are entitled to receive the £75 reward. If so, we will send a cheque to your new address.

This checklist is to remind you what you need to do before you return the keys. You do not need to send it to us. It may also help you to avoid recharges.

Have I given 4 weeks written notice to end my tenancy?

Is my rent account clear?

Have I any outstanding bills to pay on Council Housing Services?

Have all the keys to the property been handed in on the day agreed?

Have I left the property clean and tidy?

Is my property in reasonable decorative order?

Have I disconnected and removed all of my domestic appliances?

Have all my belongings been removed from the property?

Is the garden tidy?

Has the Council got my forwarding address?

Please remember to re-direct your post and inform Council Tax, Housing Benefit and Utility Companies

Further information

If you want any further information about this scheme please contact your housing officer.

You can get a copy of this document in different formats such as large print, Braille, audio, or in a different language by calling **0845 057 0080**.

Pode obter uma cópia deste documento em vários formatos, como por exemplo em Braille, áudio, ou numa outra língua. Para tal ligue para o 0845 057 0080.

如果您想获取该文件的不同版本，如：大字体印刷、盲文、音频或不同语言版本，请致电：**0845 057 0080**。

Paskambinę telefonu **0845 057 0080**, galite užsisakyti šio dokumento kopiją įvairiais formatais, pavyzdžiui, atspausdintą dideliu šriftu, Brailio raštu, užsisakyti garso įrašą arba gauti dokumentą, išverstą į norimą kalbą.

Aby otrzymać kopię tego dokumentu w innych formatach, takich jak duży druk, druk Braille'm, audio, lub w innym języku proszę dzwonić pod numer **0845 057 0080**.

0845 057 0080'u arayarak, bu dokümanın bir kopyasını büyük puntolu, körler için kabartmalı, ses dosyası gibi değişik formatlarda veya farklı bir dilde edinebilirsiniz.

আপনি **0845 057 0080** -এই নম্বর ফোন করে, বিভিন্ন ফরম্যাট যেমন বড় প্রিন্ট, ব্রেইল, অডিও বা একটি ভিন্ন ভাষাতে এই নথিটির একটি কপি পেতে পারেন।

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